Haines Borough Borough Assembly Meeting #406 **AGENDA**

Location: Assembly Chambers, Public Safety Bldg. August 11, 2020 -6:30pm

Jan Hill Mayor

Jerry Lapp Assembly Member

Gabe Thomas Assembly Member

Stephanie Scott Assembly Member

Zephyr Sincerny Assembly Member

Paul Rogers Assembly Member

Brenda Josephson Assembly Member

Alekka Fullerton Interim Borough Manager/Borough Clerk Haines Borough in person and scheduled Zoom meeting

Zoom Meeting ID: 860 4192 4337

Passcode: 515188

Dial by your location +1 253 215 8782 US (Tacoma) 888 788 0099 US Toll-free

877 853 5247 US Toll-free

- CALL TO ORDER/PLEDGE TO THE FLAG/ROLL CALL
- 2. APPROVAL OF AGENDA & CONSENT AGENDA

The following Consent Agenda items are indicated by an asterisk (*) and will be enacted by the motion to approve the agenda. There will be no separate discussion of these items unless an assembly member or other person so requests, in which event the asterisk will be removed and that item will be considered by the assembly on the regular agenda.]

Consent Agenda:

3 – Approve Minutes from Regular Assembly Meeting and Joint School Board/Assembly Meeting

11C1 - No opposition to Marijuana License Renewal for Winter Greens

11C2 - No opposition to Marijuana License Renewal for Glacier Bay Farms

- *3. APPROVAL OF MINUTES 7/28/20 Regular and 8/5/20 Joint School Board
 - 4. PUBLIC COMMENTS Where possible, please provide your public comments in writing and send them to Clerk@haines.ak.us by 5:00 pm August 10. This meeting will be streamed live via KHNS (KHNS.org and use the button on the right side of its page that says "Listen Live to Haines Borough Meetings") or attend via zoom (details above). Remember, your written comments will likely be more influential since assembly members will have the opportunity to process your comments prior to the meeting.
 - 5. ASSEMBLY COMMENTS
 - 6. MAYOR'S REPORT AND COMMENTS
 - 7. PUBLIC HEARINGS Public hearing comments may be sent in writing and to Clerk@haines.ak.us by 5:00 pm August 10. For verbal testimony, public hearing sign-ups will open when this agenda is published. Please contact Clerk@haines.ak.us to let us know your name and the Ordinance you would like to address, your name will be called at the appropriate time. YOU MUST SIGN UP IN ADVANCE TO PROVIDE TESTIMONY AT PUBLIC HEARINGS.
 - Α. Ordinance 20-06-574 - Third Public Hearing

An Ordinance of the Haines Borough placing a proposition on the October 6, 2020 Haines Borough General Election ballot to amend Borough Charter Section 6 to provide for Police Emergency Response Outside the Townsite.

Possible Motion: Amend the Ordinance as indicated by the Finance Committee.

Alternative Motion: Amend Resolution 19-11-835S.

Haines Borough, Alaska Page 1 Agenda: August 11, 2020

7. PUBLIC HEARINGS - Continued

B. Ordinance 20-07-575 - First Public Hearing

An Ordinance of the Haines Borough authorizing the Borough Manager to amend Loan Number 395251 with the Alaska Department of Environmental Conservation to increase the loan for an amount not to exceed \$1,000,000 to fund the Phase 3 Asbestos-Cement (AC) Pipe Replacement 3rd Avenue project.

No motion necessary at this time since Ordinance 20-07-575 is already scheduled for its second public hearing 8/25/20.

8. STAFF/FACILITY REPORTS

- A. Interim Borough Manager 08/11/20 Report
- B. Finance Director Report May Sales Tax Comparison

9. COMMITTEE/COMMISSION/BOARD REPORTS & APPROVED MINUTES

- A. Port and Harbor Advisory Committee Minutes from 6/25/20
- B. Museum Board Minutes 04/09/20, 05/14/20, 06/18/20
- C. Assembly Committees and Liaison Reports
 Government Affairs and Services committee JOSEPHSON

10. UNFINISHED BUSINESS - None

11. NEW BUSINESS

- A. Resolutions [Individual comments are limited to 3 minutes]
 - 1. Resolution 20-08-879

A Resolution of the Haines Borough Assembly Dedicating Additional CARES Act Funds in the Haines Borough

Staff has added the \$150,000 that the Assembly seemed to indicate it would like to provide to the School District at its joint School Board/Assembly meeting on August 5, 2020.

Motion: Adopt Resolution 20-08-879

- B. Ordinances for Introduction None
- C. Other New Business
 - *1. Marijuana License Renewal Winter Greens

The Alcohol and Marijuana Control Office (AMCO), prior to its final renewal approval, is giving the local government an opportunity to protest, if desired.

Motion: Convey no opposition to the renewal of the marijuana license for Winter Greens.

*2. Marijuana License Renewal – Glacier Bay Farms

The Alcohol and Marijuana Control Office (AMCO), prior to its final renewal approval, is giving the local government an opportunity to protest, if desired.

Motion: Convey no opposition to the renewal of the marijuana license for Glacier Bay Farms.

- 3. EOC Update
- 12. CORRESPONDENCE
 - A. Thank you letter from Port and Harbor Advisory Committee
- 13. SET MEETING DATES
 - A. Next CARES Act Ad Hoc Committee meeting
- 14. PUBLIC COMMENTS
- 15. ANNOUNCEMENTS/ASSEMBLY COMMENTS/DIRECTION TO THE MANAGER
- 16. ADJOURNMENT

Haines Borough, Alaska Agenda: August 11, 2020

Haines Borough Borough Assembly Meeting #405 July 28, 2020 MINUTES Draft

1. <u>CALL TO ORDER/PLEDGE TO THE FLAG/ROLL CALL</u>: Mayor HILL called the meeting to order at 6:30 p.m. in the Assembly Chambers and led the pledge to the flag.

Present: Mayor HILL, Assembly Members Stephanie SCOTT, Brenda JOSEPHSON, Zephyr SINCERNY, Jerry LAPP, Paul ROGERS and Gabe THOMAS. All on Zoom.

Staff Present: Alekka **FULLERTON**/Interim Manager/Borough Clerk, Ed **COFFLAND**/Director of Public Facilities, Steven **AUCH**/Tourism Director, Carolann **WOOTON**/Grants and Contracts Administrators.

Visitors Present: Henry LEISCA/KHNS, Tracey HARMON, Debra SCHNABEL, Melissa ARONSON, Clay FRICK, Helen ALTEN, Darwin FEAKES and others.

2. APPROVAL OF AGENDA & CONSENT AGENDA

The following Items were on the published consent agenda indicated by an <u>asterisk</u> (*)

3 - Approve Minutes from Regular Assembly Meeting

11B1 - Introduction of Ordinance 20-07-575

11C1 – Planning Commission Appointment

<u>Motion</u>: SINCERNY moved to "approve the agenda/consent agenda," and the agenda was corrected to provide that the hearing for Ordinance 20-06-573 under item 7A is the second hearing, not the first hearing, the amended motion carried unanimously.

*3. APPROVAL OF MINUTES - 07/14/20 Regular.

<u>Note</u>: The motion adopted by approval of the consent agenda: "approve minutes of the 07/14/20 regular borough assembly meeting."

- 4. PUBLIC COMMENTS: HARMON, SCHNABEL, ARONSON, FRICK
- 5. ASSEMBLY COMMENTS: JOSEPHSON, THOMAS, SCOTT
- 6. MAYOR'S REPORT AND COMMENTS:

Mayor **HILL** wished Police Chief Heath Scott a Happy Birthday, reminded people of the EOC Townhall Meeting, and thanked the Fogcutter and the American Legion for voluntarily closing when staff members may have been exposed to COVID-19

- A. Proclamation for Lucy Harrell Day
- B. Proclamation honoring the 30th Anniversary of the ADA
- 7. PUBLIC HEARINGS
 - A. Ordinance 20-06-573 Second Hearing

An Ordinance of the Haines Borough amending Haines Borough Code Title 18 to Allow Small Farm Animals under Agriculture, Personal Use.

Mayor **HILL** opened and closed the public hearing at 6:57 pm since no member of the public signed up to speak regarding this item.

Motion: JOSEPHSON moved to "Adopt Ordinance 20-06-573,"

<u>Primary Amendment</u>: SCOTT moved to "Amend the Ordinance to include the phrase "or become an attractant for Bears and the requirement that all livestock shall be fenced preferably with electric fencing," and the motion FAILED 4 - 2 with SCOTT and SINCERNY in favor.

The motion, as amended, carried unanimously in a roll call vote.

7. PUBLIC HEARINGS - Continued

B. Ordinance 20-06-574 - Second Hearing

An Ordinance of the Haines Borough placing a proposition on the October 6, 2020 Haines Borough General Election ballot to amend Borough Charter Section 6 to provide for Police Emergency Response Outside the Townsite.

Mayor **HILL** opened the public hearing at 7:07 pm and the following people spoke: **NELSON**

Hearing no further comments, the Mayor closed the public hearing at 7:08 pm.

Motion: ROGERS moved to "Adopt Ordinance 20-06-574,"

<u>Primary Amendment</u>: LAPP moved to "Amend the Ordinance to allow for a formula based on the prior year's actual response," and the motion carried unanimously.

<u>Motion</u>: **JOSEPHSON** moved to "table the motion and hold this Ordinance over for additional public hearing on August 11,"

<u>Primary Amendment</u>: JOSEPHSON to also schedule this for a fourth public hearing on August 25," and the motion carried unanimously.

8. STAFF/FACILITY REPORTS

A. Interim Borough Manager – 07/28/20 Report FULLERTON summarized her written report.

9. COMMITTEE/COMMISSION/BOARD REPORTS & APPROVED MINUTES

- A. Planning Commission Minutes from 6/11/20
- **B.** Assembly Committees and Liaison Reports

Commerce Committee - Gabe Thomas, Chair

10. UNFINISHED BUSINESS - None.

11. NEW BUSINESS

A. Resolutions

1. Resolution 20-07-877

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to dispose of a 1994 Ford L9000 Class 8 Dump Truck; a Roll onroll off dock and 1999 Chevrolet Express G3500 Cargo Van (Old CYD Van) by public sealed bid auction to the highest bidder as specified in Haines Borough Code 14.24.010 (Disposal of personal property).

No member of the public spoke regarding the agenda item.

<u>Motion</u>: **ROGERS** moved to "Adopt Resolution 20-07-877," and the motion carried unanimously in a roll call vote.

2. Resolution 20-07-878

A Resolution of the Haines Borough Assembly authorizing the Borough Manager to execute a contract with PDC Engineers for the Tlingit Park Upgrade Pole Building project design and engineering for an amount not-to-exceed \$29,120.

No member of the public spoke regarding the agenda item.

<u>Motion</u>: **THOMAS** moved to "Adopt Resolution 20-07-878," and the motion carried unanimously in a roll call vote.

B. Ordinances for Introduction

*1. Ordinance 20-07-575

An Ordinance of the Haines Borough authorizing the Borough Manager to amend Loan Number 395251 with the Alaska Department of Environmental Conservation to increase the loan for an amount not to exceed \$1,000,000 to fund the Phase 3 Asbestos-Cement (AC) Pipe Replacement 3rd Avenue project.

<u>Note</u>: The motion adopted by approval of the consent agenda: "Introduce Ordinance 20-07-575 and schedule it for two public hearings 8-11-20 and 8-25-20."

C. Other New Business

*1. Planning Commission Appointment

<u>Note</u>: The motion was adopted by approval of the consent agenda: "Confirm the Mayor's Appointment of Sarah Roark to Seat A of the Planning Commission with a term ending 11/30/21."

2. Report on Sale of Borough Land

3. CARES Act Funding Requests

<u>Motion</u>: **JOSEPHSON** moved to "Keep the Business Grant Application period open for two more weeks," and the motion carried unanimously.

<u>Motion</u>: **JOSEPHSON** moved to "Authorize the administration to issue a grant to the Salvation Army for \$32,000 to purchase food locally in Haines to create food boxes for distribution to Haines Borough residents," and the motion carried unanimously.

Absent objection, the assembly directed the administration to implement the Individual Utility assistance program in the amount of \$1,000 to Haines Borough residents. The remaining recommendations from the CARES Act Ad Hoc committee will be brought forth in a Resolution to the next meeting.

4. EOC Update

Recommendation from the EOC.

12. CORRESPONDENCE

A. Alaska Marine Highway Reshaping Work Group Letter

13. SET MEETING DATES

- A. Next Assembly/Planning Commission COW on the Sale of Borough Land August 12, 2020 at 6:30 pm
- B. Finance Committee Meeting August 3 6:30 pm
- 14. PUBLIC COMMENTS ALTEN, FEAKES
- 15. ANNOUNCEMENTS/ASSEMBLY COMMENTS/DIRECTION TO THE MANAGER
- 16. <u>ADJOURNMENT</u> 9:00 pm

ATTEST:	Janice Hill, Mayor	
Alekka Fullerton Borough Clerk		

Haines Borough Assembly & Haines Borough School Board Joint Session

August 5, 2020 – 6:30pm Haines School Library and ZOOM **DRAFT**

A. Call to Order/Pledge to the Flag

Mayor **HILL** called the meeting to order at 6:33 pm on ZOOM and led the pledge to the flag.

B. Assembly Roll Call

Present: Mayor Jan **HILL**, and Assembly Members Jerry **LAPP**, Gabe **THOMAS**, Stephanie **SCOTT**, Zephyr **SINCERNY**, Paul **ROGERS** and Brenda **JOSEPHSON**.

C. School Board Roll Call

Present: Ann Marie PALMIERI, Sara CHAPELL, Michael WALD, Shelly SLOPER. Absent: Lindsey DIXON, Brian CLAY

Staff Present: Roy **GETCHELL**/ Superintendent, Alekka **FULLERTON**/ Interim Borough Manager, Ashley **SAGE**/School Administrative Assistant, Jila **STUART**/Finance Director, Lily **BORON**/Principal and others.

D. Approval of Agenda

Motion: **SCOTT** moved to "approve the agenda," and the motion carried unanimously.

- E. Public Comments None
- F. Business
 - 1. <u>Presentation- Smart Start 2020-2021 School Year Planning Process</u>

 GETCHELL provided a presentation regarding the plan for the 2020-2021 School year.
 - 2. CARES Act Requests

Motion: SCOTT moved to "approve the agenda," and the motion carried unanimously.

- 3. Other Financial and Capital Improvement Concerns
- G. Assembly/Board Comments THOMAS, JOSEPHSON, GETCHELL, CHAPELL, LAPP
- H. Adjournment 8:25 pm

<u>Motion:</u>	JOSEPHSON	moved to	"adjourn	the	meeting,"	and the	motion	carried	unanimousl	у.
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ATTEST:	Janice Hill, Mayor	
Alekka Fullerton, Borough Clerk		

Haines Borough Assembly Agenda Bill

Agenda Bill No.: 20-1027
Assembly Meeting Date: 07/128/20

Business Item Description:	Attachments:
Subject: Ballot Proposition to Amend Charter	1. Ordinance 20-06-574
regarding Emergency Police	2. Finance Committee notes with proposed amendments 3. Resolution 19-11-835S
Originator:	4. PSC Action Request
Borough Assembly	
Originating Department:	
Borough Assembly	
Date Submitted:	
6/9/20	

		/Motion:
-	и ппе	

Possible Motion: Amend Ordinance 20-06-574 as recommended by the GAS Committee.

Administrative Recommendation:

This ordinance is recommended by the Government Affairs and Services Committee.

Fiscal Impact:			
Expenditure Required	Amount Budgeted	Appropriation Required	Projected Impact to Future Operating Budgets
\$0	\$0	\$ 0	Lease approved by later ordinance

Comprehensive Plan Consistency Review	/ :			
Comp Plan Goals/Objectives:				
	Consistent:	■Yes	□No	

Summary Statement:

Haines Borough Charter Section 6.01 grants the Borough power to provide for emergency dispatch Areawide. This Ordinance expressly authorizes emergency response in addition to emergency dispatch.

Resolution 19-11-835S was adopted 12-10-19 and called for the expansion of emergency dispatch to include emergency services to be put to the voters at the October 6, 2020 regular election.

This ordinance has been developed by the Government Affairs and Services Committee and is the mechanism to put the proposition to the voters.

On 7/28, the ordinance was referred to the Finance Committee for consideration.

Referral:

Referred to: GASC and Finance Meeting Date: 06/09/20 & 08/03/20

Recommendation: Develop Ordinance to put proposition to the voters.

Assembly Action:

Meeting Date(s): 6/23, 7/14, 7/28, 8/11 an 8/25/20 Public Hearing Date(s): 7/14, 7/28, 8/11, 8/25/20

Postponed to Date:

Draft as introduced

HAINES BOROUGH ORDINANCE No. 20-06-574

An ordinance of the Haines Borough placing a proposition on the October 6, 2020 Haines Borough General Election ballot to amend Borough Charter Section 6 to provide for Police Emergency Response Outside the Townsite

BE IT ENACTED BY THE HAINES BOROUGH ASSEMBLY:

Section 1. <u>Classification</u>. This ordinance is a non-code ordinance authorizing placing a proposed amendment to the Haines Borough Charter on the ballot for the 2020 general municipal election.

Section 2. <u>Severability</u>. If any provision of this ordinance or any application thereof to any person or circumstance is held to be invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

Section 3. Proposed <u>Amendment of Charter Section 6.01</u>. It is hereby determined to be for a public purpose and in the public interest of the Haines Borough to place a question on the October 6, 2020 regular Haines Borough General Election ballot that would amend the Haines Borough Charter, to add Police Emergency Response Outside the Townsite as follows:

NOTE: **Bolded**/<u>UNDERLINED</u> ITEMS ARE TO BE ADDED

STRIKETHROUGH ITEMS ARE DELETED

Charter Section 6.01 Areawide Powers

The Haines Borough shall exercise areawide the powers to provide for tax assessment and levy; planning, platting, zoning; and education.

In addition, the borough may exercise on an areawide basis, by ratification of this charter, the powers to provide for the following services:

- (1) control of hazardous substances,
- (2) emergency medical services and other medical services,
- (3) emergency dispatch including emergency police and fire response.

. . .

Section 4. The Borough shall submit the following proposition to the qualified voters of the Haines Borough at the October 6, 2020 Haines Borough General Election:

PROPOSITION No. x

AMEND CHARTER 6.01 TO AMEND THE DEFINITION OF EMERGENCY DISPATCH TO INCLUDE EMERGENCY RESPONSE

Shall Section 6.01 of the Haines Borough Charter be amended to provide for Emergency Response as well as emergency dispatch?

Haines Borough Ordinance No. 20-06-574 Page 2 of 2

Section 5. <u>Amendment of Chapter 2.40.040.</u> Chapter 2.40.040 of the Haines Borough Code of Ordinances is amended as follows:

2.40.40 Emergency Police Response

- A. <u>Emergency Police Response outside the Townsite. The police may provide emergency response outside of the townsite when, either:</u>
 - 1. There is no Alaska State Trooper (not including a Wildlife Trooper) assigned to the Haines Post; or
 - 2. Pursuant to a mutual aid agreement with the Alaska State Troopers.
- B. The Townsite Area Fund (Fund 02) shall be reimbursed from the General Fund (Fund 01) to compensate for emergency response services based on actual responses in the prior fiscal year.

Section 6. Sections 3, 4 and 5 of this ordinance shall become effective only if the proposition described in Section 4 is approved by a majority of the qualified voters voting on the proposition at the October 6, 2020 Haines Borough General Election and shall take effect thirty days after certification of the results of the election.

ADOPTED BY A DULY CONSTITUTED QUORUM OF THE HAINES BOROUGH ASSEMBLY THIS _____
DAY OF JULY, 2020.

Jan Hill, Mayor

Attest:

Alekka Fullerton, CMC, Borough Clerk

From: Brenda Josephson
To: Alekka Fullerton

Cc: Paul Rogers; Stephanie Scott; Jan Hill
Subject: 8/3/2020 Finance Committee Meeting
Date: Wednesday, August 05, 2020 11:37:34 AM

The Finance Government Committee met on August 3, 2020 at 6:30 PM.

Committee members attending the meeting included, Paul Rogers, Stephanie Scott, and Brenda Josephson. Others in attendance included Interim Manager Alekka Fullerton, Fiscal Officer Jila Stuart, and Mayor Jan Hill. Public comment was heard from Tom Morphet, Cary Weishahn, and Dana Hallet.

ORDINANCE No. <u>20-06-574</u> - An ordinance of the Haines Borough placing a proposition on the <u>October 6, 2020</u> Haines Borough General Election ballot to amend Borough Charter Section 6 to provide for Police Emergency Response Outside the Townsite.

The Committee Recommends the following changes:

- 1) Remove the words "and fire" from the proposed Charter Section 6.01 (3). To read as follows:
 - (3) emergency dispatch including emergency police response,
- 2) Change code section 2.40.40 Emergency Police Response to remove the words "outside of the Townsite" and replace with "Areawide". To read as follows:
- A. Emergency Police Response Areawide. The police may provide emergency response areawide when, either:
- 3). Remove verbiage in section B. "The Townsite Area Fund (Fund 02) shall be reimbursed from the General Fund (Fund 01) to compensate for emergency response services based on actual responses in the prior fiscal year."
- 4). Replace section B. with the following verbiage:
- B. Emergency response may be provided for an imminent threat to life or a life threatening crime.

The Committee reviewed the Black's Law definition of the word "response". Discussion occurred regarding the intention of the ordinance and ballot proposition was to continue to respond in a similar manner that has occurred for decades and that this is not an expansion of services or change in current activities.

Brenda Josephson

HAINES BOROUGH ORDINANCE No. 20-06-574

Draft

An ordinance of the Haines Borough placing a proposition on the October 6, 2020 Haines Borough General Election ballot to amend Borough Charter Section 6 to provide for Police Emergency Response <u>Areawide</u> Outside the Townsite

BE IT ENACTED BY THE HAINES BOROUGH ASSEMBLY:

Section 1. <u>Classification</u>. This ordinance is a non-code ordinance authorizing placing a proposed amendment to the Haines Borough Charter on the ballot for the 2020 general municipal election.

Section 2. <u>Severability</u>. If any provision of this ordinance or any application thereof to any person or circumstance is held to be invalid, the remainder of this ordinance and the application to other persons or circumstances shall not be affected thereby.

Section 3. Proposed <u>Amendment of Charter Section 6.01</u>. It is hereby determined to be for a public purpose and in the public interest of the Haines Borough to place a question on the October 6, 2020 regular Haines Borough General Election ballot that would amend the Haines Borough Charter, to add Police Emergency Response <u>Areawide</u> Outside the Townsite as follows:

NOTE: **Bolded**/<u>UNDERLINED</u> ITEMS ARE TO BE ADDED STRIKETHROUGH ITEMS ARE DELETED

Charter Section 6.01 Areawide Powers

The Haines Borough shall exercise areawide the powers to provide for tax assessment and levy; planning, platting, zoning; and education.

In addition, the borough may exercise on an areawide basis, by ratification of this charter, the powers to provide for the following services:

- (1) control of hazardous substances,
- (2) emergency medical services and other medical services,
- (3) emergency dispatch including emergency police and fire response.

• • •

Section 4. The Borough shall submit the following proposition to the qualified voters of the Haines Borough at the October 6, 2020 Haines Borough General Election:

PROPOSITION No. x

AMEND CHARTER 6.01 TO AMEND THE DEFINITION OF EMERGENCY DISPATCH TO INCLUDE EMERGENCY RESPONSE

Shall Section 6.01 of the Haines Borough Charter be amended to provide for Emergency Response as well as emergency dispatch?

Changes recommended by Finance Committee

Haines Borough Ordinance No. 20-06-574 Page 2 of 2

Section 5. <u>Amendment of Chapter 2.40.040.</u> Chapter 2.40.040 of the Haines Borough Code of Ordinances is amended as follows:

2.40.40 Emergency Police Response

- A. <u>Emergency Police Response Areawide outside the Townsite</u>. The police may provide emergency response areawide outside of the townsite when, either:
 - 1. There is no Alaska State Trooper (not including a Wildlife Trooper) assigned to the Haines Post; or
 - 2. Pursuant to a mutual aid agreement with the Alaska State Troopers.
- B. The Townsite Area Fund (Fund 02) shall be reimbursed from the General Fund (Fund 01) to compensate for emergency response services based on actual responses in the prior fiscal year. Emergency response may be provided for an imminent threat to life or a life-threatening crime.

Section 6. Sections 3, 4 and 5 of this ordinance shall become effective only if the proposition described in Section 4 is approved by a majority of the qualified voters voting on the proposition at the October 6, 2020 Haines Borough General Election and shall take effect thirty days after certification of the results of the election.

DAY OF JULY, 2020.	M OF THE HAINES BOROUGH ASSEMBLY THIS	s _
Attest:	Jan Hill, Mayor	
Alekka Fullerton, CMC, Borough Clerk		

ADOPTED BY A DULY CONCTITUTED QUODUM OF THE HATNES DODOUGH ACCEMBLY THIS

HAINES BOROUGH RESOLUTION No. 19-11-835S

Adopted

A Resolution of the Haines Borough Assembly interpreting Haines Borough Charter Section 6.01 Areawide Powers (3) emergency dispatch to include the dispatch of all emergency services including emergency police services.

WHEREAS, Haines Borough Charter Section 6.01 grants the Borough power to provide for emergency dispatch Areawide; and

WHEREAS, on November 6, 2018, the assembly directed the manager to have the Police Department respond to urgent calls (defined as imminent threat to life or property, or an articulable crime in progress) and to allow them to assist both AST and the Fire Department/EMS as requested; and

WHEREAS, the Haines Borough currently dispatches for fire, ambulance and police; and

WHEREAS, Section 18.09 of the Haines Borough Charter defines "emergency" as "an unforeseen occurrence or condition which results or apparently will result in an insufficiency of services or facilities substantial enough to endanger the public health, safety or welfare"; and

WHEREAS, Black's Law dictionary defines "dispatch" to mean "sending off with speed";

NOW, THEREFORE, BE IT RESOLVED that the Haines Borough Assembly interprets Haines Borough Charter Section 6.01 Areawide Powers (3) emergency dispatch as allowing the police department to respond to emergencies outside the Townsite until the Haines Borough voters have settled the question of emergency police services at the October 6, 2020 regular election. These emergency services shall be paid for from sales tax revenue (general fund as a general municipal purpose).

Adopted by a duly-constituted quorum of the Haines Borough Assembly on this 10th day of December, 2019.

Janice Hill, Mayor

Alekka Fullerton, CMC, Borough Clerko

OF ALAS

OCTOBER 17 2002



Haines Borough BOROUGH ASSEMBLY ACTION REQUEST

DATE: July 8, 2020

TO: Borough Assembly

FROM: <u>Public Safety Commission</u>

ACTION:

"Public Safety Commission recommends the adoption of Ordinance No. 20-06-574 to the Assembly with the added note that in the event the Charter amendment does not pass, that Chapter 2.40.40 still be adopted by the Assembly," and the motion carried unanimously.

RATIONALE:

This issue has long been considered by the community. Last year, a Resolution (which was supported by the Public Safety Commission) was adopted recommending later submission to the voters.

The Public Safety Commission discussed their request that if the charter change is not adopted by the electorate, that the code amendment providing for financing still be adopted.

COMMISSION REQUEST:

Adopt Ordinance 20-06-574.

Haines Borough Assembly Agenda Bill

Agenda Bill No.: 20-1036
Assembly Meeting Date: 8/11/20

Business Item Des	cription:		Attachments:			
Subject: Authorization for			1. Ordinance 20-07-5	575		
Ad Alt A Phase 3 AC Pipe			2. Resolution 20-07-875			
Originator:						
Finance Director						
Originating Department Finance	t:					
Date Submitted:						
7/28/20						
Full Title/Motion:						
No motion necessary sinc	e the Ordinance is alrea	adv sch	eduled for its second h	earings 8-25-20		
No modor necessary sinc	e the Ordinance is alrea	auy scri	eduled for its second in	learings 0-20-20.		
Administrative Rec	ommendation:					
Fiscal Impact:						
Expenditure Required	Amount Budgeted	Appr	opriation Required	Projected Impact to Future		
	# Coo holow	\$ 0	· ·	Operating Budgets Reduced maintenance costs		
\$0	\$ See below	φU		Reduced Halfiterfaile costs		
Comprehensive Pla	n Consistency Re	eview	' :			
Comp Plan Goals/Object	ctives:					
Objective 2B, Pages 56-57			Consistent: Yes	□No		
C Ctatama	-1.					
Summary Stateme	nt:					
				ng a change order for Glacier		
funds were secured.	ineasi Road Builders to	add in	e additional \$748,471.0	00 (Ad Alt A) when the additional		
This ordinance formally				nvironmental Conservation as		
previously authorized. This Communities. The remaining	loan is for \$1,000,000 v	which c	carries with it a \$500,00	0 subsidy for Disadvantaged		
Communities. The remaining	ing 50 % of the loan will t	ле гера	id over tille with dsel i	665.		
Referral:						
Referred to:			Referral Date:			
Recommendation:			M	leeting Date:		
Assembly Action:	0/44		D 11: 11 : -	. () 0(44/00		
Meeting Date(s): 07/28,	8/11 and 8/25/20		Public Hearing Da	te(s): 8/11/20 and 8/25/20		

Postponed to Date:

HAINES BOROUGH, ALASKA ORDINANCE No. 20-07-575



An Ordinance of the Haines Borough authorizing the Borough Manager to amend Loan Number 395251 with the Alaska Department of Environmental Conservation to increase the loan for an amount not to exceed \$1,000,000 to fund the Phase 3 Asbestos-Cement (AC) Pipe Replacement 3rd Avenue project.

WHEREAS, on February 20, 2020, the Borough submitted a questionnaire to DEC requesting funding for the Phase 3 Asbestos-Cement (AC) Pipe Replacement 3rd Avenue project and an application on June 13, 2020; and

WHEREAS, pursuant to that application the ADEC has authorized an ADWF loan increase for the Phase 3 Asbestos-Cement (AC) Pipe Replacement 3rd Avenue project in an amount of up to \$1,000,000, with up to \$500,000 of the loan amount offered as a subsidy in the form of principal forgiveness (grant) under a federal "disadvantage assistance" program; and

WHEREAS, the total loan amount after the increase will be \$3,329,860 (which is all subject to a 50% subsidy in the amount of \$1,664,930); and

WHEREAS, Haines Borough Charter Section 3.03 requires assembly authorization by ordinance when borrowing money,

NOW, THEREFORE, BE IT ORDAINED BY THE ASSEMBLY OF THE HAINES BOROUGH, ALASKA:

- Section 1. Classification. This ordinance is a non-code ordinance.
- Section 2. <u>Effective Date</u>. This ordinance shall become effective immediately upon adoption.
- Section 3. <u>Purpose</u>. Authorize the Borough Manager to accept a loan from the Alaska Department of Environmental Conservation.

The Haines Borough authorizes the Borough Manager to execute a \$1,000,000 loan amendment to loan number 395251 with the ADEC pursuant to the Borough's loan application to the ADWF for the Phase 3 Asbestos-Cement (AC) Pipe Replacement project, as well as any and all documents that may be required by the ADEC to reflect indebtedness, the terms of repayment, and any security therefore, including an agreement for the loan and promissory note.

ADOPTED BY A DULY CONSTITUTED QUORUM OF THE HAINES BOROUGH ASSEMBLY THIS 28th DAY OF July 2020.

ATTEST:		Janice Hill, Mayor	
Alekka Fullerton, CN	MC, Borough Clerk		
Date Introduced:	07/28/20		

Date Introduced:
Date of First Public Hearing:
Date of Second Public Hearing:

HAINES BOROUGH, ALASKA RESOLUTION No. 20-07-875

Adopted

A Resolution of the Haines Borough Assembly authorizing the Interim Borough Manager to execute a construction contract with Glacier Construction, dba Southeast Road Builders for the Ad/Alt A of Small Tracts/Mud Bay Rd/3rd Avenue AC Pipe Replacement project for Phase 3 AC Pipe Replacement on 3rd Avenue for an amount not to exceed \$ 715,888.00.

WHEREAS, on May 12, 2020 the Borough awarded the base bid for Small Tracts/Mud Bay AC Pipe Replacement to Glacier Bay Construction Inc. dba Southeast Road Builders, licensed contractors for an amount not to exceed \$1,379,275.00; and

WHEREAS, Ad Alt A for Phase III 3rd Avenue portion of the Small Tracts/Mud Bay/3rd Ave AC Pipe Replacement project for the amount of \$715,888.00 was withheld pending a third loan from an Alaska Drinking Water Fund Loan for Ad Alt A; and

WHEREAS, The Haines Borough on 4/28/20 authorized a loan application for the Alaska Drinking Water Fund for the project entitled Phase 3 AC Pipe Replacement 3rd Ave. (Ad Alt A) for the Small Tracts/Mud Bay Rd/3rd Ave AC Pipe Replacement project; and

WHEREAS, the Haines Borough is ranked number 2 on the 1st Qtr SFY 21 Project Priority List which offers a \$1,000,000 loan with a subsidy of \$500,000 for Disadvantaged Communities; and

WHEREAS, the engineer's estimate for Ad Alt A was \$776,128; and

WHEREAS, the contractor, Glacier Construction, Inc dba Southeast Road Builders has agreed to honor the original Ad Alt A bid of \$715,888.00; and

WHEREAS, the Borough will fund this project with an additional Alaska Drinking Water Fund loan through the Alaska Department of Environmental Conservation (ADEC)- the existing loan is for \$1,000,000 with a \$500,000 subsidy (50%) and is being repaid with user fees; and

WHEREAS, the Director of Public Facilities recommends award of Ad Alt A for Phase III to Glacier Construction dba Southeast Road Builders; and

NOW, THEREFORE, BE IT RESOLVED that the Haines Borough Assembly authorizes the Interim Borough Manager to execute a construction contract with Glacier Construction Inc. dba Southeast Road Builders for the Small Tracts/Mud Bay/3rd Ave AC Pipe Ad Alt A Bid in an amount not to exceed \$715,888.00.

Adopted by a duly-constituted quorum of the Haines Borough Assembly on this 14th day of July, 2020.

Attest.

Alekka/Fullerton, CMC

Borough Clerk

Jan Hill, Mayor

OCTOBER 17

ATE OF AL

INTERIM MANAGER'S REPORT

DATE: August 6, 2020

TO: Mayor and Borough Assembly

FROM: Alekka Fullerton, Interim Borough Manager

Ongoing Direction to the Manager:

1. Borough Land Sales: Next joint Assembly/Planning Commission Meeting will be August 12, 2020 6:30 pm on Zoom.

2. Sale of Properties already designated for Sale: We have 8 properties ready to be sold. There are several authorized ways to sell Borough Land as described in HBC 14.20.080, namely, Lottery Sale, Auction Sale, Sealed Competitive Bids, and Over-the-Counter Sales. I suggest that the properties be offered for sale via Sealed Competitive Bid. Per HBC 14.20.080. I have requested the Assessor to determine the minimum acceptable bid for each property. He believes that the minimum bid should be 50% of the assessed value.

Property ID	Location	Assessed Value	Minimum Bid 50%
C-TNS-13-0900	Human Resource Building	\$147,000	\$73,500
B-CKL-04-1000	Lot at Chilkat Lake	\$18,100	\$9,050
B-CKL-05-1400	Lot at Chilkat Lake	\$5,500	\$2,750
B-CKL-09-0100	Lot at Chilkat Lake	\$8,000	\$4,000
B-CKA-OB-3500	Chilkat Acres lot	\$800	\$400
B-CKA-OB-3600	Chilkat Acres lot	\$800	\$400
B-CKA-OB-3700	Chilkat Acres lot	\$800	\$400
B-EXS-0C-0400	Lot at Excursion Inlet	\$19,400	\$9,700

<u>Requested Motion:</u> Authorize the manger to sell by Sealed Competitive Bid per HBC 14.20.080(C) the 8 properties identified in the August 6, 2020 Manager's Report with the minimum bid as indicated for each property.

Administration

- <u>Surplus items for Sale</u>. We currently have two vehicles for sale and will be shortly adding another. The Borough sold surplus goods and realized \$4,703.67 in proceeds.
- <u>Census</u>: The existing employee hired to help with completing the CARES Act forms will also be prompting/helping people to complete the Census.
- <u>Local Elections</u>: The candidate filing period has opened and will continue until August 20 at 5:00 pm. Currently, I have certified two candidates for Mayor and one candidate for School Board.

Mayor – Three year term- Jan Hill currently holds this seat

Assembly Seat A – One year term – Jerry Lapp currently holds this seat

Assembly Seat C – Three year term – Stephanie Scott currently holds this seat

Assembly Seat D – One year term – Zephyr Sincerny currently holds this seat

Assembly Seat F- Three year term – Brenda Josephson currently holds this seat

School Board Seat C - Three year term - Brian Clay currently holds this seat School Board Seat D - Three year term - Sara Chapell currently holds this seat School Board Seat F - One year term - Lindsey Dixon currently holds this seat School Board Seat G - Three year term - Anne Marie Palmieri currently holds this seat

Please recall HBC 11.28.010(D) provides that offices will be filled by the candidates receiving the greatest number of votes, and for terms of different lengths, the candidate with the highest number of votes will be elected to the longest term.

- <u>Pre-Candidacy Training</u> will take place on August 10, 2020 at 5:30 on ZOOM so anyone considering candidacy can come and learn what to expect from the position.
- <u>State Primary Election</u>: Early voting has started for the State Primary election at the Haines Borough Administration Building. We have installed a doorbell, we are allowing one voter in at a time, the voter completes their Absentee-in-person envelope, votes their ballot and deposits their completed envelope in the ballot box. The desk, pens and ballot box are all sanitized between each voter. Early voting continues 9:00 5:00 pm Monday-Friday until State Primary Election Day August 18.

Finance

- <u>CARES Act Funding</u>: Attached please find a spreadsheet detailing the allocations and expenditures of CARES Act funds to date.
- <u>Small Business Grant Program:</u> The Borough extended the program to 8/14/20 and so far we have received a total of 175 applications for a total of \$ 443,000. Many checks have already been sent out.
- <u>Individual Grant Program</u>: This program has rolled out with a due date of 8/14/20. It is a webform available at https://www.hainesalaska.gov/finance/haines-household-cares-grant.

We have hired staff at the library to help with the completion of this form for anyone without access to a computer or who might need help completing the form (and the Census!). Help is available at the library 8/3 - 8/14:

Sunday 12:30PM-4:30PM (all open hours) Monday 10AM - 12PM Tuesday 10AM - 12PM Wednesday 3PM - 5PM Thursday 1:15PM - 3:15PM Saturday 12:30PM-4:30PM (all open hours)

Library

 Our Library Director, Children's Librarian and Education Coordinator are meeting with representatives from the school to discuss child care options/programs for the coming school year.

Museum

• The Museum continues to struggle with restructure of the museum. This matter was recently addressed by the Government Affairs and Services Committee and that committee will continue to work with the Museum Board to restructure/redefine the museum.

Parks

• <u>Tlingit Park</u> – Someone broke a bunch of glass on the playground at Tlingit Park, thank you to the Haines Borough Police Department, Johnathan Richardson, Becky Nash and the Public Facilities guys for cleaning it up (and anyone else who helped too!). The park has reopened.

• <u>George Mark Park</u> – The spill at George Mark Park has been cleaned up and the Borough has been released by the Alaska Department of Environmental Conservation since no further action is required. Thank you to Ed Coffland, Will Hickman and staff for their attention, persistence and stewardship of our land and parks.

Police Department

- <u>Drug Bust</u>- The Haines Borough Police Department cooperatively worked with the SEACAD/Alaska State Troopers and Postal Authority to effectuate a recent drug arrest. The operation was successful and a big thank you to all involved for removing the heroin and methamphetamine from our Borough!
- <u>2004 Dodge Durango Police Vehicle</u>. This vehicle is scheduled to be surplused- it has a broken window and does not start (it has a myriad of mechanical issues). We will advertise the vehicle for sale but it will be sold "AS IS" and the public is encouraged to inspect the vehicle prior to placing a bid.

Pool

• Repairs are complete (as good as they are going to get). The pool is being filled and preparations are being made for reopening the pool.

Ports and Harbors

Lutak Dock

- Roro: Fencing is being erected and utilities are being relocated for the new RoRo project. The old RoRo dock has been sold and will be removed within the next week or so.
- o <u>Delta Western Diesel spill at the Tank Farm</u>. Clean up is almost complete.

• Sport Ramp Project

- Material delay has been an ongoing concerns with respect to this project but it is progressing.
- Parking at the Harbor continues to be a temporary problem while the parking lot is being worked on. Parking has been authorized at the PC Dock for longer vehicles with trailers. Thank you to the public and especially fishermen for your patience during construction.

Ice House

o I have asked the Harbormaster to obtain estimates to fix/update/staff the Ice House at a level which will support greater ice production. More on this soon.

Public Facilities

• Current projects:

- o **Small Tracts/Mud Bay Road/3rd Avenue AC Pipe Replacement** This project is currently working on the Small Tracts portion—detours continue. The Third Avenue portion is scheduled to start next week. Paving is scheduled for late August/early September.
- o **Harbor Diesel Tanks Replacement** Unfortunately, the second RFP for the Harbor Diesel Tank Replacement has again come back way over budget (although less than last time). Per HBC 3.60.160(C), the Director of Public Facilities and I will discuss the

project with Hamilton Construction (the lowest bidder) to try to negotiate to reduce the project scope sufficiently to bring the estimate of cost within the funds available.

o Public Safety Building

- i. Planning and Design of new Haines Borough Public Safety Building Thirteen proposals have been received. The Public Safety Building will be meeting August 11 to review the proposals.
- ii. Paying for the Public Safety Building Land Lottery? Need direction from the Assembly with respect to this idea. How do we plan to pay for the Public Safety Building? Is this our top priority?

Public Works

• <u>Vehicle Towing</u> – Staff has scheduled a meeting next week to discuss Vehicle Towing and the preparation of a junk car processing facility.

Tourism

• The Tourism Department is creating a short video promoting Haines.

Waste Water Treatment Facility

- An RFP has been issued for the Haines WWTP Lift Station Pump Phase II. The work includes refurbishing the Skyline and the Beach Road Lift Stations. Bids are due September 1, 2020.
- Staff continues to struggle with the Filter Press which needs to be rebuilt. Existing DEC Funding has been requested to expand the scope of financing to cover both the rebuilding of the filter press and the Phase 4 Electrical Upgrades.

CARES Act Disbursements Pursuant to Resolution No.20-06-872

		Allocated		 bursed 08-05-20
Ambulance Purchase	\$	275,000		\$ -
Morgue Imporvements		100,000		2,204
MLCC Operations		10,000		832
Senior Lunches Home Delivery (SESS)		58,000		58,000
Food Security - Salvation Army		32,000		-
Household Utility, Rent, & Moorage Assistance		300,000		-
Small Business & Nonprofits Grant		850,000		226,919
Haines Borough, EOC, & Public Health	521,590		_	297,685
	\$	2,146,590		\$ 585,640



Department of Environmental Conservation

DIVISION OF SPILL PREVENTION AND RESPONSE Prevention, Preparedness, and Response Program

410 Willoughby Avenue, Suite 303 P.O. Box 11800 Juneau, AK 99811-1800 Main: 907-465-5250 Fax: 907-465-5245 www.dec.alaska.gov

August 5, 2020

Ed Coffland Haines Borough Public Facilities P.O. Box 1209 Haines, AK 99827

Subject: George Mark Park Plow HYD HNS, Spill #: 20119912601, No Further Action

Dear Mr. Coffland:

The Alaska Department of Environmental Conservation (department) has completed its review of the case file for the above referenced spill including the final report prepared by Ed Coffland dated July 23, 2020. This report gives a summary of the cleanup actions that were taken in response to what was first believed to have been a hydraulic oil release from a plow truck. Subsequently, follow-up visual observations and warm water sheen indicated that no petroleum-based materials were present in soils. Based on the information in the aforementioned report, the department has determined that the site does not pose a threat to human health, safety, or welfare or to the environment and no further containment or cleanup is required for this site at this time.

If additional areas or levels of contamination are discovered in the future that are not included in the information submitted to the department, you are required under 18 AAC 75 to contact this office at 907-465-5340. In addition, cost recovery under Alaska Statute 46.08.070 will continue until all state costs have been reimbursed.

If you have questions or comments regarding this matter, please contact me at 907-465-6648 or Rachael.Krajewski@alaska.gov.

Sincerely,

Rachael Krajewski

Environmental Program Specialist

cc:

David Pikul, ADEC

Haines Borough Sales Tax May 2020 Compared to May 2019



Business Activity	2019 <u>May</u>	2020* <u>May</u>	Increase / (Decrease)	
Retail	\$ 93,270	\$ 81,138	\$ (12,132)	
Services	40,594	35,025	(5,569)	
Petroleum & Auto	42,742	22,931	(19,811)	
Construction	36,047	38,251	2,204	
Eating & Drinking	41,958	15,222	(26,735)	
Lodging & Leases	13,552	2,739	(10,813)	
Tourism	40,884	1,479	(39,405)	
Online	7,984	13,332	5,348	
	\$ 317,031	\$ 210,117	\$ (106,914)	-34%

^{*} Figures for May 2020 will go up slightly as delinquent returns or remote mailed returns are received.

Approved

MINUTES

9*A*

Port and Harbor Advisory Committee

Meeting Date: June 25, 2020

Date of Approval: July 30, 2020

- 1. <u>Call to Order</u>: A meeting of the Haines Borough Ports and Harbors Advisory Committee took place June 25, 2020 at 10:30 am. Terry Pardee presiding.
- **Members in Attendance**: Diana Lapham, Norman Hughes, Don Turner, Terry Pardee, Fred Grey, Jim Studley

Members Not in Attendance: Brad Badger

Others in Attendance: Gabriel Thomas/Assembly Liaison, Shawn Bell/Harbormaster, Savannah Maidy/Planning and Zoning Tech., Libby Jacobson

- **3.** Approval of Agenda: Studley moved to "approve the agenda" and the motion carried unanimously.
- **4. Approval of Minutes:** Lapham moved to "approve the minutes from the May 28, 2020 meeting" and the motion carried unanimously.
- **5. Public Comment:** Thomas Commented on CARES Act
- 6. <u>Harbormaster's report</u>:
 - A. Portage Cove Launch Ramp Construction Update
 - **B.** Fuel Tank Replacement
 - C. Accident at Fuel Dock
 - D. Aging Report
- 8. Unfinished Business: None
- 9. New Business:

A. Lynden Inc Lease/RoRo Construction

<u>Motion</u>: Studley moved to "write a thank you letter to the Borough Assembly for completing the Lynden lease agreement" and the motion carried unanimously.

- 9. Public Comments:
- 10. Next Meeting: July 23, 2020 at 10:30 am in the Assembly Chambers.
- 11. Adjournment: The meeting was adjourned.

Board of Trustees Meeting April 9, 2020 2:00 PM at the Sheldon Museum

CALL TO ORDER - 2:06pm

Present - John Carlson, Kelleen Adams, Lorrie Dudzik, Helen Alten

Absent - Michael Bott (Harriet Brouillette has resigned from the board.)

Consent Agenda:

The following items are consent items for final action to be taken on all by a single vote. Any item may be removed for separate consideration if necessary.

Approval of Agenda Approval of Minutes - 3-12-20

Add Tribal Center to agenda under new business. Add FY 2021 to March minutes' budget entries.

John/Lorrie M/S to approve consent agenda as amended. Approved unanimously.

Public Comments: none

Board Reports:

- President's Report
 - Meeting with Borough Manager Niall will be working until April 15 and then we must lay him off. For now Zack and Jeanette will maintain their positions. Debra has requested the employee union to allow her to furlough any non-essential personnel for at least a week. Debra would like board members to not comment on Facebook regarding the museum and the borough. She agreed to have someone contact Helen if the borough sends someone into the museum.
- Treasurer's Report Helen explained the revised FY20 budget. Lorrie/John M/S to approve the revised FY20 budget. Approved unanimously.
- Museum Director Report
 - MA Collections Management Grant Sarah and Nathalie will go through and organize our old archives (artificial collections of items donated by individuals accessible online.)
 - o Covid-19 response
 - History Tidbits on FB Live (568 views)
 - ASM Grant-In-Aid May be used to rehire Niall.
 - Intern on hold
 - Staffing

Business

Old Business

Museum original documents held by CVHS (Kelleen) - table for now

Pass Long Range Plan-Read before meeting - COW to go into the plan in detail se for April 22, 2020 at 2:00pm.

Pick board officers (in December according to bylaws) - postpone until next meeting

Anjuli Grantham – strengthening the board - We will know more for next meeting.

New Business

Revised FY20 budget - see above

Resolution of support for value of museum to the community. - Lorrie and Helen will write up a draft resolution to send to the assembly.

Tribal Center - The Chilkoot Indian Association is considering building a new tribal center. We might be negatively affected by this unless we work collaboratively with them. We will follow this as it develops.

Adjourn - 3:45pm

Next Board meeting: May 14, 2020 at 4:30pm

CALL TO ORDER - 4:30PM

Present: Kelleen Adams, Lorrie Dudzik, Helen Alten

Absent: Michael Bott, John Carlson

Not having a quorum, we had a discussion touching on the agenda items. No actions were taken.

Consent Agenda:

Approval of Agenda Approval of Minutes

Public Comments

Board Reports:

President's Report removal of Michael Bott from the board introduction of potential new board member (Roy Getchell)

Tresurer's Report

Museum Director's Report

Old business:

Long Range Planning meeting report

New business:

Covid-19 updates

Adjourn: 6:00PM

Next meeting: June 18, 2020 4:30PM

COW: May 28, 2020



HAINES SHELDON MUSEUM Board of Trustees Meeting June 18, 2020 4:30 PM at the Sheldon Museum

CALL TO ORDER - 4:39pm

Present - John Carlson, Lorrie Dudzik, Helen Alten, Kelleen Adams, Kim Chetney, Sue Chasen

Consent Agenda:

The following items are consent items for final action to be taken on all by a single vote. Any item may be removed for separate consideration if necessary.

Approval of Agenda Approval of Minutes - April 9, 2020; May 15, 2020

There being no quorum, we will postpone approval of minutes until next meeting.

Public Comments: Kim wanted clarification of the dates of the museum fiscal year. July 1 - June 30

Board Reports:

- President's Report Kelleen shared that Kim Chetney and Sue Chasen have submitted letters to the borough to join the board. The three standing members agreed that we should recommend them to the borough. Kelleen has sent a letter to that effect.
- Treasurer's Report See financial report dated 6-18-20.
- Museum Director's Report See director's report dated 6-17-20.

Business

Old Business

Dedicating sculpture garden to Lucy Harrell - Definitely. We will put up a banner for now and a permanent sign later.

Discussion on having a fundraiser along with the dedication - maybe not too soon

Removal of Michael Bott from the board - The three standing members agreed to recommend his removal.

New Business

COVID-19 updates - We will be closed for July and wait and see about August. We are moving outside of the museum to exhibit photos. John will put up plexiglas barriers. Sarah will start soon, and will be stationed in the children's area. Nathalie will perhaps be set up in the Hakkinen Gallery.

4th of July parade - cancelled due to COVID-19

Adjourn - 5:30pm

Next Board meeting: June 30, 2020 4:30pm

Finance committee meeting: June 24, 2020 at 4:30pm

From: Brenda Josephson
To: Alekka Fullerton

Cc: Jerry Lapp; Gabe Thomas; Jan Hill
Subject: 8/4/2020 GAS Committee Meeting
Date: Wednesday, August 05, 2020 9:05:24 AM

Attachments: Revised GAS Committee Letter from Museum Board of Trustees.docx

ATT00001.htm

The Government Affairs and Services Committee met on August 4, 2020 at 6:30 PM.

Committee members attending the meeting included, Jerry Lapp, Gabe Thomas, and Brenda Josephson. Others in attendance included Interim Manager Alekka Fullerton, Fiscal Officer Jila Stuart, and Mayor Jan Hill. Sheldon Museum Board members included Kelleen Adams, Lorraine Dudzik, and Sue Chasen.

Haines Sheldon Museum:

The Haines Sheldon Museum Board of Trustees provided a written report (which is attached) providing information on the background, issues, and requests.

The GAS Committee is recommending to the Assembly to:

Acknowledge and support a organizational restructuring of the Haines Sheldon Museum by the Board of Trustees. Review a proposed revision of the relationship between the Haines Borough and the Haines Sheldon Museum Non-Profit organization to be formalized with a MOU.

The GAS Committee will meet on September 1, 2020 at 6:30 PM to receive a restructuring plan and organizational model from the Board of Trustees.

Towing Vehicles:

In recent months the Haines Borough has towed a few vehicles from along the roadside. Code allows for the vehicle impoundment in HBC 10.04. However, the borough currently does not have a secure facility to store impounded vehicles. Funds have been reserved in the CIP sinking fund for developing a junk car processing center in the amount of \$30,000 for FY21 and \$35,000 in FY22. Additionally, the Borough has limited capacity to collect on the costs of towing, storage and disposal of junk cars.

The GAS Committee requested staff to provide information to the Assembly on developing a junk car processing center using the funds available in the CIP sinking funds. The Committee also requested staff to provide information on recovering towing costs through collection efforts that may be available which may include a claim on the Alaska PFD or other actions available to the government.

Due to the current unresolved issues regarding towing of vehicles, future towing will only occur at the request of the HBPD for safety and health reasons or as directed by the Manager.

Brenda Josephson

Dear GAS Committee Members,

The Haines Sheldon Museum Board of Trustees would like to offer the following written comments to you before your scheduled meeting on Tuesday, August 4th. We will all be available via Zoom for answering questions or additional comments.

Background:

Portions of the Haines Borough Code which address the Haines Sheldon Museum were written over 30 years ago. The writers did their best to address all of the intricacies of the relationship between a non profit organization and a government body. As with even the simplest of legal documents there arise differences in interpretation over time. It is also unclear if a formal MOU between entities was ever officially signed.

The original Museum organizational model was well thought out. It is a Quasi Governmental Organization (QGO), a hybrid organization that does not fit neatly into the public or private realm. A QGO provides a balance of government influence and independence. The Haines Sheldon Museum Board of Trustees are Mayor appointed, but according to code, the nonprofit corporation that has the "general responsibility of managing and authority over all of the physical, fiscal and human resources of the museum (including collections, buildings, grounds and staff)." Thirty years ago the building was given to the Borough with the understanding it would always remain a museum. A government entity was thought to be better suited to the management of a building.

Originally, the Museum was not set up with borough staff but the borough helped out by cutting payroll checks for museum staff. The State of Alaska apparently decided that this meant the staff were Borough employees. The Museum is NOT a Borough Department. There remain two staff, one 3/4 time and one 1/2 time who are considered Borough employees. In many QGOs employees are in fact employed by the private nonprofit.

Issues:

- 1. Conflicting opinions and interpretations of Borough Code and the QGO model
- 2. Museum staff as Borough employees
- 3. Open meeting restrictions. (In fact the beauty of a QGO is that is can choose which legal rules will apply.)
- 4. Confusing mix of non profit grant funding, admissions/sales monies and Borough funding
- 5. Appropriate staffing needs

Requests:

- 1. Acknowledge and support our restructuring efforts. These efforts will involve one or more consultants who specialize in museum organization, management and administration. An assessment will help us determine the best mix of needed staff to most effectively operate the Museum within the current funding constraints.
- 2. Give high priority to and direct the Code Review Commission to evaluate, update and rewrite all current Code Sections that address the Haines Sheldon Museum, its Board of Trustees and its employees. This effort will address questions, concerns and inconsistencies in Code so that the functions and operations of the Museum will be optimized.

- 3. Evaluate the QGO model as the appropriate organizational template for the Museum/Borough relationship. This will help to define the parameters of the model we are operating under.
- 4. Prepare and sign a new MOU between the Borough and the Haines Sheldon Museum Non-Profit Organization. This will clearly delineate roles and responsibilities that have most likely been update since the original 1991 document.
- 5. Review the Board of Trustees structure and by-laws. This will enable the best possible governing body.

[1]

Haines Borough Assembly Agenda Bill

Agenda Bill No.: 20-1037
Assembly Meeting Date: 8/11/20

Business Item Des	cription:		Attachments:	
Subject: Additional CARE	ES Act Spending Plan		1. Resolution 20-08-8 2. Haines Borough S	379 chool District Request
Originator:				
Assembly Ad Hoc CARES				
Originating Department Assembly, Finance, Admi				
Date Submitted:				
08/02/20				
Full Title/Motion:				
Motion: Adopt Resolution	20-08-879			
·				
Administrative Rec	ommendation:			
This resolution is recomm		anager	and Finance Director.	
	,	<u> </u>		
Fiscal Impact:				Projected Impact to Future
Expenditure Required	Amount Budgeted	Appr	opriation Required	Operating Budgets
\$ 150,000	\$0	\$ 0		
Comprehensive Pla	n Consistancy Ba) vio va		
Comp Plan Goals/Object		FVICVV		
			Consistent: ■Yes	□No
Summary Statemer	nt:			
The Borough Assembly	has modified previously	/ identif	fied expenditures and s	eeks to provide \$150,000 in CARES
Act funds to the Haines Bo	rough School District.			·
Referral:				
Referred to:			Referral Date:	
Recommendation:			<u></u>	leeting Date:
Assembly Action:				
Meeting Date(s): 08/11/	20		Public Hearing Dat	
			Postnoned to Date	

HAINES BOROUGH, ALASKA RESOLUTION No. 20-08-879

Draft

A Resolution of the Haines Borough Assembly Dedicating Additional CARES Act Funds in the Haines Borough

WHEREAS, The Haines Borough has been awarded a total of \$4,007,216.22 for costs that are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19) from the Alaska Department of Commerce, Community and Economic Development (hereinafter "Department"); and

WHEREAS, The Haines Borough has dedicated \$2,146,590 in Resolution 20-06-872 for various COVID-19 related expenses and programs; and

WHEREAS, the Assembly Ad Hoc CARES Act Committee has made further recommendations to the Haines Borough Assembly; and

WHEREAS, the Haines Borough Assembly adopted the recommendations of the Ad Hoc CARES Act committee at its last meeting on July 28, 2020; and

WHEREAS, the Haines Borough Assembly identified the Salvation Army as the recipient for the \$32,000 food security funds identified in Resolution 20-06-872; and

WHEREAS, the Haines Borough Assembly identified the following expenditures to be made from the \$850,000 Economic Assistance to Businesses and Non-profits identified in Resolution 20-06-872:

\$10,000 to Airlift Northwest \$50,000 for businesses for Personal Protection Equipment (PPE); and

WHEREAS, the Haines Borough Assembly identified the following expenditures to be made from the \$521,590 Haines Borough and EOC Expenses identified in Resolution 20-06-872:

- \$ 2,500 to Alaska Municipal League
- \$ 25,000 to provide for quarantine for those in need that may have been exposed to COVID and are required to quarantine; and

WHEREAS, the Haines Borough Assembly indicated at its August 5, 2020 joint School Board/Assembly meeting that it would fund the School Board request for \$150,000 in CARES Act funding to support COVID-19 related expenses incurred by the Haines Borough School District; and

NOW, **THEREFORE**, **BE IT RESOLVED** that the Haines Borough Assembly dedicates the previously identified funds as above and further dedicates \$150,000 of CARES Act funds to the Haines Borough School District.

Adopted by a duly-constituted quorum of the Haines Borough Assembly on this 11th day of August, 2020.

		_
Attest:	Janice Hill, Mayor	
Alekka Fullerton, CMC, Borough Clerk		

PARTNERSHIP SUPPORT

We would respectfully ask for support to OPEN our school and give us the best shot to KEEP IT OPEN by supporting us with \$150,000 of CARES Act funding to support:

- Staff Testing through 2020
- Additional guest teachers (Possibly "permanent" staff)
- A medical care professional to support ill students and help with screening
- Virtual learning and operational software
- Increased PPE costs
- "Breakfast for All" in the classroom





Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE

550 West 7th Avenue, Suite 1600 Anchorage, AK 99501 Main: 907.269.0350

August 4, 2020

Haines Borough Attn: Borough Clerk

VIA Email: <u>afullerton@haines.ak.us</u>

License Number:	15061
License Type:	Retail Marijuana Store
Licensee:	WINTER GREENS LLC
Doing Business As:	WINTER GREENS LLC
Physical Address:	75 beach road haines, AK 99827
Designated Licensee:	william adams
Phone Number:	907-500-5291
Email Address:	tangcorkylady@gmail.com

AMCO has received a complete renewal application and/or endorsement renewal application for a marijuana establishment within your jurisdiction. This notice is required under 3 AAC 306.035(c)(2). Application documents will be sent to you separately via ZendTo.

To protest the approval of this application pursuant to 3 AAC 306.060, you must furnish the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of the date of this notice, and provide AMCO proof of service of the protest upon the applicant.

3 AAC 306.060 states that the board will uphold a local government protest and deny an application for a marijuana establishment license unless the board finds that a protest by a local government is arbitrary, capricious, and unreasonable. If the protest is a "conditional protest" as defined in 3 AAC 306.060(d)(2) and the application otherwise meets all the criteria set forth by the regulations, the Marijuana Control Board may approve the license renewal, but require the applicant to show to the board's satisfaction that the requirements of the local government have been met before the director issues the license.

At the May 15, 2017, Marijuana Control Board meeting, the board delegated to me the authority to approve renewal applications with no protests, objections, or notices of violation. However, if a timely protest or objection is filed for this application, or if any notices of violation have been issued for this license, the board will consider the application. In those situations, a temporary license will be issued pending board consideration.

If you have any questions, please email amco.localgovernmentonly@alaska.gov.

Sincerely,

Glen Klinkhart, Interim Director

907-269-0350



Alaska Marijuana Control Board

Alcohol and Marijuana Control Office 550 W 7th Avenue, Suite 1600 Anchorage, AK 99501

marijuana.licensing@alaska.gov https://www.commerce.alaska.gov/web/amco

Phone: 907.269.0350

Form MJ-20: Renewal Application Certifications

What is this form?

This renewal application certifications form is required for all marijuana establishment license renewal applications. Each person signing an application for a marijuana establishment license must declare that he/she has read and is familiar with AS 17.38 and 3 AAC 306. A person other than a licensee may not have direct or indirect financial interest (as defined in 3 AAC 306.015(e)(1)) in the business for which a marijuana establishment license is issued, per 3 AAC 306.015(a).

Section 1 - Establishment Information

This form must be completed and submitted to AMCO's main office <u>by each licensee</u> (as defined in 3 AAC 306.020(b)(2)) before any license renewal application will be considered complete.

Enter information for the	licensed establishment, as identified on the li	cense application.			
Licensee:	Winter Greens LLC	License	License Number: 15061		
License Type:	Retail Marijuana Store				
Doing Business As:	Winter Greens LLC				
Premises Address:	75 Beach Road				
City:	Haines	State:	Alaska	ZIP:	99827
	Section 2 – Individu	al Information	Ĺ		
Enter information for the	individual licensee who is completing this form	n.	- projection pro-		
Name:	William B Adams				
Title:	Owner				
Read each line below, and	Section 3 - Violation d then sign your initials in the box to the right				Initia
I certify that I have not been convicted of any criminal charge in the previous two calendar years.				*	
I certify that I have not committed any civil violation of AS 04, AS 17.38, or 3 AAC 306 in the previous two calendar years.				rears.	
I certify that a notice of violation has not been issued to this license between July 1, 2019 and June 30, 2020.				B	
Sign your initials to the fo	llowing statement only if you are unable to	certify one or more of	the above s	tatement	s: Initia
I have attached a written explanation for why I cannot certify one or more of the above statements, which includes the type of violation or offense, as required under 3 AAC 306.035(b).					es

Form MJ-20: Renewal Application Certifications

Section 4 - Certifications

Read each line below, and then sign your initials in the box to the right of each statement: Initials I certify that no person other than a licensee listed on my marijuana establishment license renewal application has a direct or indirect financial interest, as defined in 3 AAC 306.015(e)(1), in the business for which the marijuana establishment license has been issued. I certify that I meet the residency requirement under AS 43.23 or I have submitted a residency exception affidavit (MJ-20a) along with this application. I certify that this establishment complies with any applicable health, fire, safety, or tax statute, ordinance, regulation, or other law in the state. I certify that the license is operated in accordance with the operating plan currently approved by the Marijuana Control Board. I certify that I am operating in compliance with the Alaska Department of Labor and Workforce Development's laws and requirements pertaining to employees. I certify that I have not violated any restrictions pertaining to this particular license type, and that this license has not been operated in violation of a condition or restriction imposed by the Marijuana Control Board. I certify that I understand that providing a false statement on this form, the online application, or any other form provided by or to AMCO is grounds for rejection or denial of this application or revocation of any license issued. As an applicant for a marijuana establishment license renewal, I declare under penalty of unsworn falsification that I have read and am familiar with AS 17.38 and 3 AAC 306, and that this application, including all accompanying schedules and statements, is true, correct, and complete. I agree to provide all information required by the Marijuana Control Board in support of this application and understand that failure to do so by any deadline given to me by AMCO staff may result in additional fees or expiration of this license. Signature of licensee Public in and for tl My commission expires: Printed name of licensee Subscribed and sworn to before me this ____ day of

Alcohol & Marijuana Control Office

License Number: 15061

License Status: Active-Operating

License Type: Retail Marijuana Store

Doing Business As: WINTER GREENS LLC

Business License Number: 1060238

Designated Licensee: william adams

Email Address: wintergreens@yahoo.com

Local Government: Haines Borough

Local Government 2: Community Council:

Latitude, Longitude: 59.251900, -135.542000

Physical Address: 75 beach road

haines, AK 99827 UNITED STATES

Licensee #1

Type: Entity

Alaska Entity Number: 10068647

Alaska Entity Name: WINTER GREENS LLC

Phone Number: 907-500-5291

Email Address: tangcorkylady@gmail.com

Mailing Address: 8 mile mud bay road

suite1355

haines, AK 99827

UNITED STATES

Entity Official #1

Type: Individual

Name: william adams

Phone Number: 907-500-5291

Email Address: tangcorkylady@gmail.com

Mailing Address: 8 mile mud bay road

suite 1355

haines, AK 99827 UNITED STATES

Note: No affiliates entered for this license.



Department of Commerce, Community, and Economic Development

ALCOHOL & MARIJUANA CONTROL OFFICE

550 West 7th Avenue, Suite 1600 Anchorage, AK 99501 Main: 907.269.0350

July 27, 2020

Haines Borough Attn: Borough Clerk

VIA Email: <u>afullerton@haines.ak.us</u>

License Number:	12680
License Type:	Standard Marijuana Cultivation Facility
Licensee:	CAROL J WALDO
Doing Business As:	GLACIER BAY FARMS
Physical Address:	17 helms loop spur Haines, AK 99827
Designated Licensee:	CAROL J WALDO
Phone Number:	907-766-2631
Email Address:	waldogroup4@aptalaska.net

□ License Renewal Application □ Endorsement Renewal Application

AMCO has received a complete renewal application and/or endorsement renewal application for a marijuana establishment within your jurisdiction. This notice is required under 3 AAC 306.035(c)(2). Application documents will be sent to you separately via ZendTo.

To protest the approval of this application pursuant to 3 AAC 306.060, you must furnish the director **and** the applicant with a clear and concise written statement of reasons for the protest within 60 days of the date of this notice, and provide AMCO proof of service of the protest upon the applicant.

3 AAC 306.060 states that the board will uphold a local government protest and deny an application for a marijuana establishment license unless the board finds that a protest by a local government is arbitrary, capricious, and unreasonable. If the protest is a "conditional protest" as defined in 3 AAC 306.060(d)(2) and the application otherwise meets all the criteria set forth by the regulations, the Marijuana Control Board may approve the license renewal, but require the applicant to show to the board's satisfaction that the requirements of the local government have been met before the director issues the license.

At the May 15, 2017, Marijuana Control Board meeting, the board delegated to me the authority to approve renewal applications with no protests, objections, or notices of violation. However, if a timely protest or objection is filed for this application, or if any notices of violation have been issued for this license, the board will consider the application. In those situations, a temporary license will be issued pending board consideration.

If you have any questions, please email amco.localgovernmentonly@alaska.gov.

Sincerely,

Glen Klinkhart, Interim Director

907-269-0350



Alaska Marijuana Control Board

Alcohol and Marijuana Control Office 550 W 7th Avenue, Suite 1600 Anchorage, AK 99501

marijuana.licensing@alaska.gov https://www.commerce.alaska.gov/web/amco

Phone: 907.269.0350

Form MJ-20: Renewal Application Certifications

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This form must be completed and submitted to AMCO's main office by each licensee (as defined in 3 AAC 306.020(b)(2)) before any license renewal application will be considered complete.

	Section 1 – Establishment I	nformat	ion		
Enter information for the l	icensed establishment, as identified on the license app	lication.		1	
Licensee:	Carol J Waldo	License Number: 12680)	
License Type:	Standard Cultivation				
Doing Business As:	Glacier Bay Farms	× 1000			
Premises Address:	17 Helms Loop Spur				
City:	Haines	State:	Alaska	ZIP: 9	9827
	Section 2 – Individual Info	ormation	,		
enter information for the i	ndividual licensee who is completing this form.				
Name:					4.1-1-1
Title:	Owner Owner				
Read each line below, and	Section 3 – Violations & then sign your initials in the box to the right of any a	The second			Initials
certify that I have not be	en convicted of any criminal charge in the previous two	o calendar ye	ars.		CU
certify that I have not cor	nmitted any civil violation of AS 04, AS 17.38, or 3 AAC	306 in the p	revious two o	calendar years.	g,
certify that a notice of vio	plation has not been issued to this license between July	y 1, 2019 and	June 30, 202	20.	Pew
ign your initials to the fo	llowing statement only if you are unable to certify on	e or more of	the above st	tatements:	Initials
	explanation for why I cannot certify one or more of the fense, as required under 3 AAC 306.035(b).	he above sta	tements, wh	AMhchides	
[Form MJ-20] (rev 4/23/20	20)		JUI		Page 1 of



Alaska Marijuana Control Board

Form MJ-20: Renewal Application Certifications

Section 4 - Certifications

Read each line below, and then sign your initials in the box to the right of each sta	atement:	Initials
I certify that no person other than a licensee listed on my marijuana establishment direct or indirect financial interest, as defined in 3 AAC 306.015(e)(1), in the busines establishment license has been issued.		6W
I certify that I meet the residency requirement under AS 43.23 or I have submitted (MJ-20a) along with this application.	a residency exception affidavit	CU
I certify that this establishment complies with any applicable health, fire, safety, or other law in the state.	tax statute, ordinance, regulation, or	Ch
I certify that the license is operated in accordance with the operating plan currentle Marijuana Control Board.	y approved by the	ch
I certify that I am operating in compliance with the Alaska Department of Labor and requirements pertaining to employees.	Workforce Development's laws and	CW
I certify that I have not violated any restrictions pertaining to this particular license operated in violation of a condition or restriction imposed by the Marijuana Control		CW
I certify that I understand that providing a false statement on this form, the online a by or to AMCO is grounds for rejection or denial of this application or revocation of	Design and the contract of the residence of the contract of th	CW
As an applicant for a marijuana establishment license renewal, I declare under pena familiar with AS 17.38 and 3 AAC 306, and that this application, including all accompand complete. I agree to provide all information required by the Marijuana Control that failure to do so by any deadline given to me by AMCO staff may result in additional signature of licensee	panying schedules and statements, is tru Board in support of this application and	ie, correct,
Printed name of licensee	My commission expires: December	11,2023
Subscribed and sworn to before me this 15 th day of	_ 20 <u>20</u> .	
	Notary Publ	ic

JUN 18 ZUZU

AMCO

Patty A. Campbell
State of Alaska
My Commission Expires December 11, 2022

Page 2 of 2

Alcohol & Marijuana Control Office

License Number: 12680

License Status: Active-Operating

License Type: Standard Marijuana Cultivation Facility

Doing Business As: GLACIER BAY FARMS

Business License Number: 1052066

Designated Licensee: CAROL J WALDO

Email Address: glacierbayfarms@gmail.com

Local Government: Haines Borough

Local Government 2: Community Council:

Latitude, Longitude: 59.240655, -135.455410

Physical Address: 17 helms loop spur

Haines, AK 99827 UNITED STATES

Licensee #1

Type: Individual

Name: CAROL J WALDO

SSN:

Date of Birth:

Phone Number: 907-766-2631

Email Address: waldogroup4@aptalaska.net

Mailing Address: PO BOX274

Halnes, AK 99827 UNITED STATES Note: No entity officials entered for this license.

Note: No affiliates entered for this license.



Memo

11*C*3

Date: 8/5/20

To: Haines Borough Assembly, Interim Borough Manager

From: Carolann Wooton, EOC Commander

RE: Update on EOC Projects

Dear Assembly Members,

The EOC continues to work on fleshing out and refining our risk mitigation strategy. It is interesting to note the State of Alaska also seems to be incorporating the color coded (green, yellow, red) strategy as well. More to come on this.

The EOC commander is perfecting the Asymptomatic Testing Voucher, we are still waiting on the signed voucher from SEARHC. SEARHC will offer the testing Tuesday – Friday at 10 am, preferably with an appointment, but they will honor anyone who shows up with a Borough voucher.

The EOC met on Wednesday morning and discussed the need to cover incoming travelers from the airport and ferry terminal to provide information on, and encourage testing for folks traveling to Haines from other parts of Alaska. Vouchers will only be used for in-state travelers. We have enough funds to provide for 125 individuals to test, and will keep the Assembly apprised of the demand for testing.

The EOC Commander has met with HEDC and the Chamber to coordinate getting PPE into the hands of the businesses. More to come on this.

The EOC has a plan in place to house quarantined individuals at the Aspen and Captain's Choice Hotel. The Operations Section Chief will be coordinating with these businesses to determine if there are any other steps that are needed, but this has been the plan since the beginning of the pandemic. More to come on this.



PHAC

Date: July 27, 2020

To: Haines Borough Assembly

From: PHAC Members

Re: Lynden Lease Agreement

The Ports and Harbors Advisory Committee members would like to thank the Haines Borough Assembly for acting quickly and decisively, concerning the recent Lease Agreement made between Lynden Inc. and the Haines Borough. The agreement successfully addressed the needs of the community while working with private enterprise. As a result, freight may safely be transported in and out of Haines for many more years to come.

Thank you

Terrance Pardee PHAC Chair